



PEDIATRIC CHILD DEVELOPMENT SPECIALIST I

FIRST 5 ALAMEDA COUNTY

First 5 Alameda County supports families with young children at home, in child care and in the community. First 5 works to ensure that every child reaches his or her developmental potential and is ready for school by implementing Every Child Counts (ECC) programs. ECC promotes and improves early childhood development and health outcomes through systems change efforts, family support services, early care and education professional development and quality efforts, community grants and other support strategies. Please see our website: www.first5ecc.org for our Strategic Plan and Annual Reports.

DEFINITION

The Pediatric Child Development Specialist works primarily with the Assuring Better Child Health and Development (ABCD) Program, which is an entry point to the SART (Screening, Assessment, Referral and Treatment) Children's System of Care. The ABCD Program promotes developmental screening at pediatric practices to identify children at risk of developmental delay and supports families with children with developmental concerns with obtaining appropriate services. The Pediatric Child Development Specialist provides support to pediatric providers and families to assess the developmental needs of children, and provides appropriate support services for families with developmentally at-risk infants, toddlers and young children (birth to 5). The Pediatric Child Development Specialist is based in one or more clinics or community health centers.

This full-time, exempt position reports to the Pediatric Strategies Manager, and is classified in the Family Service Specialist I level. This Pediatric Child Development Specialist position will be based primarily at Highland Hospital in Oakland, and will serve other pediatric sites as assigned.

DUTIES AND RESPONSIBILITIES include, but are not limited to, the following. Other duties may be assigned.

- Provides consultation and support to medical assistants, clerks, receptionists, and providers to facilitate accurate completion and interpretation of the Ages and Stages Questionnaire (ASQ) at well child visits
- Supports and encourages the development and implementation of the ABCD program at pediatric sites
- Supports families of infants and toddlers in completion of the screening tool used to assess developmental concerns as needed
- Conducts group ASQs for young children
- Consults with medical providers to interpret completed screening tools and identify developmental needs of the family
- Coordinates with the SART Linkage Line Specialist for consultation, receipt of cases, and other needs as appropriate

- Connects families referred by the SART Linkage Line Specialist with appropriate resources, developmental services, and public benefits to support family in improving their child's outcome
- Follows families as needed to ensure that connections have been established and that appropriate services are being provided to the families, closes cases when connection to resources is established
- May co-facilitate developmental playgroups for young children and their parents on a weekly basis at pediatric sites.
- Participates in multidisciplinary team meetings (internal and external) to discuss complicated cases and to provide resources to providers working with families
- Participates in team meetings and child development pod meetings
- Documents all services in ECChange and/or Pathways according to established protocol
- Generates monthly tracking statistics about services provided, participates as needed in other ABCD Program evaluation efforts
- Develops and participates in training for the multidisciplinary team
- May assist in the coordination of Reach out and Read at pediatric sites
- Meets for individual reflective supervision with supervisor

MINIMUM QUALIFICATIONS

Education

Bachelor's degree from an accredited college or university in child development, psychology, child life, early childhood education or closely related field

And

Experience

Minimum two years full-time community based services work required with an emphasis on provision or coordination of services to young children/families; three or more years work experience preferred. Some experience administering developmental screening tools and working in medical settings required.

Other

- Ability to speak Spanish strongly preferred
- Must have a valid California driver's license, personal automobile insurance, own transportation, and ability to travel within Alameda County as necessary to carry out job duties
- Negative TB test (pre-employment)

KNOWLEDGE AND ABILITIES

Knowledge of:

- Child Development (typical and atypical) and developmental disabilities
- Developmental, medical, nutritional, emotional and social needs of pediatric population, ages 0-5

- Early intervention principles and practices
- Principles and practices of case management
- Parent-Child interaction and strategies for parent education and support
- Principles and practices of assessment of children birth to five; knowledge of developmental screening tools, particularly the Ages and Stages Questionnaire and the Ages and Stages Questionnaire-Social Emotional
- Basic medical terminology
- Alameda County community agencies and resources, especially the 0-5 entitlement service system
- Proficiency in Microsoft Office Suite and use of the internet for research

Ability to:

- Work effectively, respectfully and cooperatively with ethnically and culturally diverse families
- Engage parents and children and their families in a pediatric/clinic setting
- Build strong working relationships and partnerships with medical providers and medical staff of various pediatric settings
- Operate effectively as part of a multidisciplinary/trans-disciplinary team
- Work collaboratively with community agencies and stakeholders
- Organize and prioritize work independently, multi-task, and work well under deadline pressure
- Define and address problems, consider alternatives, and draw valid conclusions
- Exercise judgment within generally defined practices and procedures to select appropriate strategies and make effective decisions
- Communicate effectively, orally and in writing
- Receive reflective supervision and consultation
- Mobility to work in a standard office environment or clinic setting, and attend off-site meetings; mobility and manual dexterity to use standard office equipment and handle documents; vision to read handwritten and printed materials and a computer screen; hearing and speech to communicate in person and by telephone. May occasionally lift and/or move heavy (up to 25 pounds) items, such as furniture and boxes.

The physical demands described above are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

SALARY

\$48,315 to start, plus excellent benefits

HOW TO APPLY

Please send a cover letter and copy of your resume to fritz.concepcion@acgov.org or mail to:

Fritz Concepcion
First 5 Alameda County
1100 San Leandro Blvd., Suite 120
San Leandro, CA 94577

APPLICATION PERIOD

Open until filled

Equal Opportunity Employment

First 5 Alameda County is an equal opportunity employer. Women, ethnic and racial minorities and persons with disabilities are encouraged to apply.

It is the policy of First 5 Alameda County to afford equal opportunity in all aspects of employment to all persons without discrimination on the basis of race, religion, sex, national origin, ethnicity, age, physical or mental disabilities, color, marital status, sexual orientation or medical condition, or any other basis protected by law. This policy shall apply to all employees and applicants for employment, and extends to all phases of employment, including hiring, training, promotion, discharge or layoff, rehiring, compensation, and benefits.